

# SPACE BOOKING FORM

## COMPANY INFORMATION

|                       |  |  |  |  |                |  |  |  |  |  |
|-----------------------|--|--|--|--|----------------|--|--|--|--|--|
| COMPANY NAME          |  |  |  |  |                |  |  |  |  |  |
| ADDRESS               |  |  |  |  |                |  |  |  |  |  |
|                       |  |  |  |  |                |  |  |  |  |  |
| CITY                  |  |  |  |  | ZIP / PIN CODE |  |  |  |  |  |
| STATE                 |  |  |  |  | COUNTRY        |  |  |  |  |  |
| GST NO. (FOR INVOICE) |  |  |  |  | TAN NO.        |  |  |  |  |  |
| MSME UDHYAM           |  |  |  |  | TELEPHONE      |  |  |  |  |  |
| EMAIL                 |  |  |  |  |                |  |  |  |  |  |
| WEBSITE               |  |  |  |  |                |  |  |  |  |  |

## CONTACT PERSON

|                  |  |  |  |  |        |  |  |  |  |  |
|------------------|--|--|--|--|--------|--|--|--|--|--|
| NAME             |  |  |  |  |        |  |  |  |  |  |
| DESIGNATION      |  |  |  |  |        |  |  |  |  |  |
| EMAIL            |  |  |  |  |        |  |  |  |  |  |
| TEL (DIRECT NO.) |  |  |  |  | MOBILE |  |  |  |  |  |

## NATURE OF BUSINESS

MANUFACTURER
  RAW MATERIAL
  TRADER
  EXPORTER
  OTHERS, PLEASE SPECIFY

## PARTICIPANT COST

| BOOTH TYPE   | SIZE (sq.m.)   | RATE per sq.m.                   |                                | TOTAL              |
|--|--|----------------------------------|--------------------------------|--------------------|
| Raw Space (Minimum 36 sq. m.)<br>Only space will be provided, power needs to be applied separately.  |  | Domestic                         | Foreign                        |                    |
|  |  | <input type="checkbox"/> ₹17,500 | <input type="checkbox"/> \$450 |                    |
| Standard Shell Scheme: (Minimum 9 sq. m.)<br>2 Chairs, 1 Round Table, 3 Spotlights, Needle Punch Carpet,<br>Dustbin, Fascia Name, Electric Socket 1KW power supply |  | <input type="checkbox"/> ₹18,500 | <input type="checkbox"/> \$475 |                    |
| LESS DISCOUNT (If Applicable)  | ELIGIBILITY  | DISCOUNT per sq.m.               |                                |                    |
| Early bird Discount Valid up to 30/04/2023   | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> ₹1,000  | <input type="checkbox"/> \$50  |                    |
| Loyalty Discount for last 3 year IRE Exhibitors (_____)  | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> ₹500    | <input type="checkbox"/> \$20  |                    |
| AIRIA Membership Discount* (Membership Number_____)  | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> ₹1,000  |                                |                    |
| <b>GROSS TOTAL</b>   |  | <b>18% GST</b>                   |                                | <b>FINAL TOTAL</b> |
| <b>SECURITY DEPOSIT - MINIMUM 10% OF BASIC BOOTH VALUE</b>   |  |                                  |                                |                    |

NOTE: \*Membership dues should be clear for FY 23-24.

BOOTH PREMIUM / ALLOCATION: The premium for open sides will be extra and applicable on the tariff rate and not on the discounted rate. For 2 side open 15%, for 3 side open 20% & for island booth 25%. Booth/Space allocation will be discretion of Organisers.

**▶ BANK DETAILS FOR REMITTANCE**

ACCOUNT NAME : All India Rubber Industries Association A/C IRE  
 BANK NAME : Bank Of India  
 BRANCH : Chakala Branch, Andheri (East), Mumbai - 400 099, India  
 ACCOUNT NO. : 006720110001260  
 IFSC/NEFT/RTGS : BKID0000067  
 SWIFT CODE : BKIDINBBCHK

- 50% advance including 18% GST and 100% Security Deposit payment to be made separately in cheque / NEFT, along with duly filled application form. Balance 50% payment 60 days prior to the show.
- Bank charges to be borne by the applicant.
- Please attached GST Certificate.
- Presently GST is 18%, Taxes at the time of events as applicable

**▶ TERMS & CONDITIONS FOR EXHIBITORS**

**Terms of Reference:** In these terms and conditions for participation, the term "Exhibitor" shall include all employees and agents of any individual company, partnership firm or organisation who have applied for space for the purpose of exhibiting. The term "Exhibition" shall mean: IRE - INDIA RUBBER EXPO 2024. The term "Organiser" shall be: ALL INDIA RUBBER INDUSTRIES ASSOCIATION

**Application for Participation:** All applications for participation shall be made on the prescribed exhibition space contract which shall be submitted to the Organiser. The contract shall be established when the Exhibitor submits the application form duly signed and pays to the Organiser the required payment of the space and/or shell scheme costs as per the application form.

**Terms of Payment & Default on Payment:** The required payment of the participation fee and/or relevant stand charges must be paid by the Exhibitor together with the return of this contract. The Organisers reserve the right to cancel any reservation of space in the event of an Exhibitor not having paid the dues of the booth charges / Security deposit within specified period. Advance Payment already received will be forfeited in such cases.

**Stand Fitting Services:**

- Shell Scheme:** For Exhibits under the shell scheme, stand fitting works can only be carried out by the official contractor of the Organiser.
- Space Only:** Exhibitors must make their own arrangements for stand design and construction. All stands on space-only sites will be subject to the approval of the Organisers, although the Exhibitor has freedom of design and choice of stand fitting. Exhibitors are reminded that they must satisfy the Organisers that the erection and demolition of the stands can be safely carried out within the allotted time. The Organisers reserve the right to prevent work being carried out by, or on behalf of, any Exhibitor who has not complied with these Terms and Conditions, including the requirement to submit stand design drawings in accordance with the terms above. The Exhibitor could also subcontract stand design construction to the official contractor of the organizer which is optional.

**Booth Premium:** The premium for open sides will be extra and applicable on the tariff rate and not on the discounted rate. For 2 side open 15%, for 3 side open 20% & for island booth 25%

**Booth Interiors:** While the Exhibitors are free to decorate their stands to the best of their ability for projecting the right image of their products and company, they should take care not to cause any damage to the walls, panels and floors by use of nails, painting or any other such activity.

**Booth Alteration:**

- No alteration in size of an Exhibitor's booth is permitted without the prior written approval of the Organisers.
- No fixings should be made to the white plywood of the Shell Scheme. Damaging them in anyway, alterations in the fascia structure or the format is not permitted. Any attempt to do this will involve the restoration of the original structure at the expense of the Exhibitor or his/her agent.
- Neither are the booth displays allowed to overhang the allotted area, nor are any obstructions permitted near gangways, fire points, extinguishers and emergency exits of the halls.
- Designers are particularly requested to avoid designs which may block or box in on other Exhibitors' booths or the aisles.

**Booth Exhibits:**

- Display material must be confined to the individual Exhibitor's own booth area.

- No horns, bells, alarms, or flashing lights will be permitted to be operated. No amplifiers, television receivers or loudspeakers may be operated in the individual exhibits except with the signed approval of Organisers along with mandatory government permission.

- No advertising or printed material, which in the Organiser's opinion is undignified or otherwise objectionable, shall be distributed. Exhibitors have the right to distribute brochures and other printed matter approved by organisers, only from the space occupied by them and no other way inside/outside halls.

- The Organisers reserve the right to reject, eject or prohibit any exhibit in whole or part, or the Exhibitor or his representative, with or without giving cause. If the Exhibitor is ejected by the Show Management, there shall be no return of any amount paid by the Exhibitor.

**Mezzanine:** Prior approval of Mezzanine floor is required by Exhibitors from the Organiser. construction is permitted only on 50% of total space for stand above 100 sq. mtr at extra rental of INR 8750 per sq. mtr.

**Electrical Installation:** All outside electrical installations must be carried out by the officially appointed electrical contractors before connection to the main supply. Exhibitors will be responsible for safeguarding their equipment against any voltage fluctuations and/or power failure and the Organisers will not be liable for any consequences thereof.

**Insurance:** Exhibitors are requested to take the Insurance of their direct & indirect staff/ employee, organizer will not be held responsible for any damages to their live wholly / partly during the exhibition period.

**Fascia:** Only one fascia board per booth will be provided. Shell Scheme exhibitors are not allowed to change the standard fascia as part of the display. The information provided in the application Form & in exhibitor manual will be used for fascia board at your stand.

**Delivery of Exhibits:** Exhibitors must comply with the Build-up Timetable and Delivery Schedule published in the Exhibitors' Manual. In no circumstances will the Organisers accept or sign for any goods, exhibits or other material on behalf of an Exhibitor.

**Removal of Exhibits:** Immediately after the Exhibition closes, Exhibitors will be permitted to remove portable exhibits and personal materials from their stands under the supervision of authorised members of their staff. Portable exhibits should be removed that evening to ensure their safety.

**Subletting of space:** No Exhibitor shall assign or sublet the whole or part of the space allotted, or exhibits therein.

**Failure of Service:** The Organisers will endeavour to ensure that the services of the suppliers are provided. However, neither they nor the suppliers shall be liable to the Exhibitors for any loss or damage, should any such service wholly or partially fail or cease to be available. Also the Exhibitors shall not be entitled to any concession in respect of the stand charges due or paid under the contract.

**Opening Hours:** The Exhibition is open to visitors from 10 a.m. to 6.00 pm on all 3 days of exhibition.

**Photographs:** An official photographer will be appointed for Exhibitors who desire their stands or goods to be photographed. No other photographer will be allowed to take photographs, draw, copy or reproduce any stand or article in the Venue without the permission of the Organisers.

**Catering:** All food and drink for serving on stands or to be consumed within the venue must be obtained from the official venue caterer.

**Cleaning:** Exhibitors are responsible to the Organisers for seeing that their stand is maintained in a clean state throughout the period of the Exhibition. Exhibitors may not carry out their own stand cleaning and accordingly such stand cleaning will be carried out by the official Stand

Cleaning Contractor. Cleaning of the stand is free of charge but cleaning of exhibits is extra. Organiser accepts no liability for any damages caused to the exhibits/products/branding during the process of cleaning.

**Promotion by Exhibitors:** In all communication inviting buyers to visit their booth, Exhibitors must specify clearly that registration is a must for entry to our trade show.

**No Guarantee of Attendance:** The Organiser does not guarantee specific volumes or levels of attendance at the Event. Exhibitor shall not be entitled to any refund, in full or in part, of any amounts paid based on actual attendance level.

**Loss or Damage:** The Organiser shall not be responsible for any loss or damage to the Exhibitor's property caused during moving, transportation or shipment. In such cases, the Exhibitor is still liable to pay the full stand rental and any other amount payable to the Organisers.

**Indemnity:** The Exhibitor represents, warrants and undertakes that it is entering into this agreement as principal and not as agent or nominee of any third party, and the exhibits do not infringe or are likely to infringe any patent, trademark, copyright and other intellectual property right of any party and it agrees that in the event of any breach of the representations, warranties and undertakings herein contained or any breach of the provisions of this Agreement, this Agreement and the licence herein granted may be terminated by the Organisers (without the Organisers being liable for any damages or claims whatsoever and without prejudice to the Organisers' other rights and remedies) and the Exhibitors shall indemnify the Organizers against any and all costs, claims, demands, losses, liabilities, charges, actions and expenses. Exhibitor shall purchase its own insurance coverage sufficient to insure against any possible liability.

**Cancellation of the Exhibition:** If the Exhibition is abandoned, cancelled or suspended in whole or in part by reason of Covid 19 Pandemic or any conditions beyond its control including war, fire, national emergency, labour dispute, strike, lockdown, civil disturbance, inevitable accident, the non-availability of the Exhibition premises, or any other cause not within the control of the organisers, the organisers shall be under no obligation to repay the whole or part of the participation fees and shall be under no liability to the Exhibitor in respect of any such abandonment, cancellation or suspension.

**Verbal Agreement:** Any verbal agreement concerning any aspect of the contract or the exhibition is not valid unless confirmed in writing.

**Exit Permit:** No material/exhibit shall be allowed to be taken out of the hall before 5pm on the last day i.e 22nd March 2024 and without valid exit permit obtained from the authorized person/s appointed by the Organiser.

**Chemicals:** Any Hazards and toxic chemicals /substances are not permitted to use/display inside the exhibition area.

**Compliance with Laws:** Exhibitors shall not engage in any display, publication, performance, or other activity which is in conflict with any applicable law, regulation, rule or ordinance, nor shall Exhibitor, or its representatives or employees, engage in any lewd display, publication or performance. Exhibitor will be responsible for obtaining all necessary governmental permits and licenses. Exhibitor shall comply with any rules promulgated by the owners or manager of the Trade Show premises.

**Choice of Law:** This contract shall be governed by and construed in accordance with the laws of the country of India and legal jurisdiction in Mumbai.

**Unforeseen Occurrences:** In the event of any occurrences not foreseen in the Terms & Conditions, and the Rules & Regulations enclosed in the Exhibitor Manual and application form, the decision of the Organiser shall be final.

**▶ SELF DECLARATION / AUTHORISED SIGNATORY**

I hereby confirm my participation with above details and permit the organizer to use company details mentioned here in the exhibitors catalogue and in all promotional material. I confirm that I have read and agreed to all provisions contained in the "Terms and Condition for Exhibitors"

NAME

DESIGNATION

COMPANY NAME

DATE  /  /

COMPANY STAMP & SIGNATURE